Board Members Invited: Esteve Coll-Larrosa (Chair), Lori Cozzi (E.D. non-voting), John Hall (Faculty Rep. non-voting), Yael Baldwin, Sharon McRorie, Tom Turner, Alice Vogler, Elaine Bleakney (Secretary)

Board Members Absent:

Invited Guests: Gretchen Brown, Dan Carroll

Regular Session

6:00 p.m. Welcome and Introduction of Guests (ECL, 10 min)

➢ Vision Statement: The ArtSpace Charter School community will be a national benchmark in educational excellence through integration of the arts.

➢ Mission Statement: ArtSpace Charter School offers a complete education, through an integrated curriculum centered around the visual and performing arts, utilizing an experiential approach. We believe in a family-centered, cooperative approach to education that encourages parental involvement and community service in order to nurture responsible citizenship.

➢ Acknowledgements: Lori acknowledges Lucy and Hollis for holding down the fort during her vacation. Lori acknowledges Thomas for his work on the beautiful new dance room floor. John acknowledges Lynn for ideas, resources and support of Kinsey in her new position.

➢ Public Comment: Sign-up sheet

6:05 p.m. Consent Agenda Items – (ECL, 5 min)

➢ Approval of July 17, 2018 regular meeting open minutes

➢ Motion to approve consent agenda items as presented. Motion by YB, 2nd by AV. MOTION APPROVED UNANIMOUSLY.

6:10 p.m. ED Search Committee Update

6:25 p.m. Update from FACE (Alice Vogler). Next FACE meeting: August 31

6:50 Committee Reports

➢ Director’s Report (LC, no written report this month)

➢ Committee Reports
Policy: revisions to Employee Handbook and Office of Charter Schools/Performance Framework policies

➤ Motion to approve Employee Handbook revisions as presented. Motion by YB, 2nd by SM. MOTION APPROVED UNANIMOUSLY.

➤ Motion to approve COI policy revision as presented. Motion by TT, 2nd by AV. MOTION APPROVED UNANIMOUSLY.

➤ Motion to approve Criminal History policy revision as presented. Motion by EB, 2nd by YB. MOTION APPROVED UNANIMOUSLY.

Development: 100 x 100 Update

7:40 p.m. To prevent the disclosure of information that is privileged or confidential pursuant to the laws of this state or the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, a motion is made to go into closed session. Motion by YB, 2nd by ECL. MOTION APPROVED UNANIMOUSLY.

CLOSED SESSION

➤ Motion to return to open session. Motion by: TT, 2nd by: SM. MOTION APPROVED UNANIMOUSLY.

OPEN SESSION

➤ Motion to approve the July 17, 2018 closed regular session minutes. Motion by YB 2nd by: AV. MOTION APPROVED UNANIMOUSLY.

8:00 p.m.

➤ Motion to adjourn. Motion by AV, 2nd by SM. MOTION APPROVED UNANIMOUSLY.
VISITOR LOG

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<tr>
<td>Dan Carroll</td>
<td>Parent</td>
<td>242-611-181</td>
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<tr>
<td>Gretchen Brown</td>
<td>Parent</td>
<td>528-792-6232</td>
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PLEASE USE REVERSE SIDE IF MORE SPACE IS NEEDED

SIGN UP FOR PUBLIC COMMENT

(PLEASE REMEMBER THAT PUBLIC COMMENT IS LIMITED TO 3 MINUTES PER PERSON)

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Applicants must notify the Executive Director immediately if they are arrested, charged with, or convicted of a criminal offense (including entering a plea of guilty or nolo contendere) other than a minor traffic violation (i.e., speeding, parking, or a lesser violation). Notice must be in writing, must include all pertinent facts, and must be delivered to the Executive Director no later than the next scheduled business day following the arrest, charge, or conviction, unless the applicant is hospitalized or incarcerated, in which case the applicant must report the alleged violation within 24 hours after his or her release. Upon judicial action in the matter, the applicant must report the disposition and pertinent facts in writing to the personnel director no later than the next business day following adjudication.

A criminal history check and a check of sex offender registries must be conducted on all final candidates for employment with the school. Criminal history checks must be conducted in accordance with state law and any procedures established by the Executive Director. School officials shall not require candidates to disclose expunged arrests, charges, or convictions and shall not ask candidates to voluntarily disclose such information without first advising that disclosure is not required. The Executive Director shall report to the State Board of Education any licensed individual who is found to have a criminal history, as required by State Board policy.

A final candidate for employment or for hiring as an independent contractor will be excluded from hiring on the basis of criminal conduct only when doing so is job-related and consistent with business necessity. If a final candidate is found to have been convicted of a criminal offense, other than a minor traffic violation, the Executive Director shall determine whether the individual is qualified for employment despite the criminal history by considering, among other things, whether the individual poses a threat to the safety of students or personnel or has demonstrated that he or she does not have the integrity or honesty to fulfill the duties of the position. The following factors will be considered in making this determination: (1) the nature and gravity of the offense or conduct; (2) the time that has passed since the offense or conduct and/or completion of the sentence; and (3) the nature of the job sought. Before the Executive Director may exclude a final candidate based on his or her past criminal convictions, the Executive Director must give the candidate the opportunity to demonstrate that the exclusion does not properly apply to him or her.

The board has determined that every position with the school, regardless of whether the position is located in a school or elsewhere, potentially entails contact with students, either on a regular, occasional, or emergency basis. For that reason, no individual who is a registered sex offender will be hired for any position with the school.

In addition, each contract executed by the board with an independent contractor or for services of independent contractors must require the contractor to check sex offender registries.

Adopted – August 21, 2018
2.15 Conflict of Interest Policy for Board Members

Directors shall avoid improper conduct arising from conflicts of interest and shall abide by all legal requirements governing conflicts of interests, including N.C.G.S. Section 55A-8-31.

A person shall not be disqualified from serving as a member of the charter school’s board of directors because of the existence of a conflict of interest, so long as the person’s actions comply with this conflict of interest policy and applicable law.

Notwithstanding any other provisions in this policy, no voting member of the governing board shall be an employee of a for-profit company that provides substantial services to the charter school for a fee.

DEFINITIONS FOR THE PURPOSES OF THIS POLICY:

1. Interested Person

Any director, principal officer, or member of a committee of the Board of Directors who has a direct or indirect financial interest, as defined below, is an interested person.

2. Financial Interest

A person has a financial interest if the person has, directly or indirectly, through business, investment, or family:

a. An ownership or investment interest in any entity with which the School has a transaction or arrangement,

b. A compensation arrangement with the School or with any entity or individual with which the School has a transaction or arrangement, or

c. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the School is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. A person who has a financial interest may have a conflict of interest only if the Board of Directors decides that a conflict of interest exists.

PROCEDURES:

1. Duty to Disclose

In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the Board of Directors or members of a committee with governing board delegated powers considering the proposed transaction or arrangement.

2. Determining Whether a Conflict of Interest Exists

After disclosure of the financial interest and all material facts, and after any discussion with the interested person, s/he shall leave the Board of Directors or committee meeting while the determination of a conflict of interest is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.

3. Procedures for Addressing the Conflict of Interest

a. An interested person may make a presentation at the Board of Directors or committee meeting, but after the presentation, s/he shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest.

b. The chairperson of the Board of Directors or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
PERIODIC REVIEWS:
To ensure the School operates in a manner consistent with charitable purposes and does not engage in activities that could jeopardize its tax-exempt status, periodic reviews shall be conducted. The periodic reviews shall, at a minimum, include the following subjects:

- Whether compensation arrangements and benefits are reasonable, based on competent survey information, and the result of arm's length bargaining,
- Whether partnerships, joint ventures, and arrangements with management organizations conform to the School's written policies, are properly recorded, reflect reasonable investment or payments for goods and services, further charitable purposes and do not result in inurement, impermissible private benefit or in an excess benefit transaction.

USE OF OUTSIDE EXPERTS:
When conducting the periodic reviews as provided for in this policy, the School may, but need not, use outside advisors. If outside experts are used, their use shall not relieve the Board of Directors of its responsibility for ensuring periodic reviews are conducted.

ANNUAL STATEMENT AFFIRMATION:
A copy of this policy shall be given to all Board members upon commencement of such person's relationship with the School. Each Board member shall sign and date the policy at the beginning of his or her term of service and each year thereafter. Failure to sign does not nullify the policy.

Possible conflicts of interest: Yes__________ No__________
Has conflict been authorized by Board?: Yes__________ No__________
If yes when: _______________________________________
If no, please explain: _______________________________________
_____________________________________________________
_____________________________________________________
Verification/Action Taken/Date_________________________
Board Chair/Director Signature________________________

Board Member Signature_____________________________
Board Member Name printed_________________________
Date__________________________

Adopted – August 21, 2018